

# Kootenay Country Store Cooperative

Regular Board Meeting Minutes

September 11, 2017 – 6:00 PM

**Present:** Abra Brynne, Cathy-Ann Glockner, John Kingsmill, Alex Berland, Maureen Kelsey, Andrew Jarrett and Stephan Martineau

**Staff Present:** Allan Broom, Sean Silverson

**Guests:** Maggie Jones, Ina Pockrass, Ari Derfel

**Recorder:** Britney Mace

**Adoption of September Meeting Agenda:** M/John S/Andrew

**Approval of August 21, 2017 Minutes:** M/ Cathy-Ann S/Maureen

Business Arising				
Item #	Who	Does What	By When	Complete?
1	Governance Committee	Begin working on The Kootenay Co-op's Rules in late 2017 and any changes that are to be made, begin preparing to present by the 2018 AGM.	2018 AGM	
2	Board Chair & General Manager	Discuss participation of the Upper Columbia Co-op Council and maintaining The Kootenay Co-op Board Membership.	October 2017	

Ongoing/In Process				
Item #	Who	Does What	By When	Complete?
1	Sean	Determine the financial implications of the Board Compensation Policy and report back to the Board	Late 2017	Ongoing

## Draft Mission & Principles; Strategic Goals

Vision, Mission and Core Values were adopted as circulated. M/John A/Cathy-Ann. All were in favour.

Strategic Goals were discussed and adopted with one minor revision. M/Alex S/John. All were in favour.

## General Manager Report

Report was discussed as distributed. The month of August was the best month to date for the store. The positive trend continues as sales continue to increase month over month, in addition to roughly 15 new members continuing to join each month.

## AGM Planning

AGM Agenda was discussed and changes were noted.

Nelson Commons PowerPoint presentation was discussed and changes were noted. Presentation to be shown at

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the upcoming AGM.

### **Committee Reports**

#### ***Finance Committee***

Draft Financial Statements were reviewed as distributed and will be highlighted at the AGM. Copies of the Financial Statements will be offered upon request, but not distributed. **Action:** Finance Committee to review the rules and the Co-op Act and determine what is required at the AGM and was is up to the discretion of the Board.

#### ***Governance Committee***

Meeting minutes were reviewed as distributed. The Board Orientation Manual was distributed via email for feedback. **Action:** Feedback to be provided to Andrew by September 20, 2017.

**Action:** Board Chair and General Manager to discuss participation of the Upper Columbia Co-op Council and maintaining The Kootenay Co-op Board Membership.

**Action:** The Governance Committee to begin working on The Kootenay Co-op's Rules in late 2017 and any changes that are to be made, begin preparing to present by the 2018 AGM.

#### ***HR Committee***

Human Resources Committee will be meeting formally in October, and continuing to work on upcoming tasks.

### **Annual Calendar Review**

#### ***Upcoming Dates:***

AGM – September 20, 2017

Next Regular Board Meeting: TBD

**Regular Meeting Adjourned: 7:42pm**